

Notes of a meeting of the PLT on Thursday 29th September 2022

Item	Committee Members present: Seema Crowley, Zory K, Freya Y, Daniyal A, Alyssia S, Joseph P, Morty B, Amelie M and Loren E Absent: none	Action
1.	<u>Welcome and appointment of following roles</u> <ul style="list-style-type: none"> Chair, vice and equality and diversity lead – members that were interested in roles, gave a brief presentation and closed voting took place Chair – Joe; Vice chair – Morty; Equality & Diversity lead - Alyssia 	
2.	<u>Agenda Items:</u> <ol style="list-style-type: none"> Notice Board – PLT asked to update with their pupil bios <u>Friday 7th October</u>. SCY to format and add school photos. What else can be added to the board? Pupil suggestions and ideas box. Check if box is in LRC. KS2 use LRC more than KS3. Once a month, PLT to visit KS3 visit forms and ask if they have anything to add to the box. Note to be added to bulletin. Badge presentation in WSA (once they have arrived). Litter on the field – football goals – nearest bin is on the playground. More bins nearer the field? More bins generally. Inform the teacher on duty before the end of lunch if you notice there is a lot of litter on field. Bin nearer the exit by the canteen? Note on bulletin and posters. For the environment, bird feeder and bird baths. Science labs animals – animal club can help to look after them, more members join, we have all the enclosures already, allergies and distractions in lessons, some animals don't like noise, some people are really interested in them and they can be used as a teaching tool e.g. how to respect and look after them. Check science budget first. Ensure things for science lessons are purchased first as these are important. If there's a fire, what do we do then? Animal carriers. 	<p>PLT to email bios to Mrs Crowley by Friday 7th Oct or upload to Google Classroom.</p> <p>PLT let Mrs Crowley know what you would like putting on the bulletin by Friday 7th October.</p> <p>Mrs Crowley to check with site team. Zory & Joe to write something for the bulletin and send to Mrs Crowley.</p> <p>Loren and Jessica F. to write a letter to PSA asking them for funding and get this to Mrs Crowley.</p> <p>Needs further thought – continue discussion at next meeting. Think of appropriate suggestions for animals so we can share this with Mr Langley.</p>

	<p>7. School bags in canteen during KS3 lunch and DT – need more pegs. Pupils just putting them by the door which is causing people to trip up.</p>	<p>PLT to look at where good places would be to position pegs. Suggestions to Mrs Crowley by Friday 21st October (last day of term)</p>
3.	<p><u>AOB</u></p> <ul style="list-style-type: none"> • Date of next meeting – 4th November P4 (12:10pm) room 30 • Action points for next meeting – look in pupil suggestions box for further ideas. Collect ideas from KS3 (note on bulletin first – sort date with Mrs Crowley either during form time or PSHE lesson). • Agenda points for next meeting: Clubs – do we have enough range/variety? Discuss animals in the science lab 	
<p>I confirm that these notes have been agreed as a true record of the meeting:</p> <p>Signed _____ Dated _____</p> <p>Print Name _____</p>		