

Notes of a meeting of the PLT on Thursday 30th January 2020

| Item | Committee Members present: Simon Wathen, Guido Belcher, Jack Careem, Peter Belisario, Owen Barnett, Munya Gunzvenzve, Alex Maycock (LRC section only) Apologies: Sophie Tupper, Lily Parsons, Ethan Clifton | Action |
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| 1. | <p>Actions arising:</p> <ul style="list-style-type: none"> • End of Year trip survey LP/ST have come with options with pros and cons. PPT needs to be available. FT will be w/c 10 Feb – SRB to be consulting. • Assembly Assembly excellent – correct pitch. Now to present to 567 as part of legacy. • MG to discuss form concerns. Mon Reading is going well – happy with tutor reading to you. FT needs to enforce listening Wed SMSC – 8H delivery good, other forms (8B, 8A) – delivery not good or engaging. Content could be interesting. Fri Review of week – PPT not always shown (8B). Tues – Getting to know you - own reading, chat or guided (8B), 8H and 8B not done this. • Pupil questionnaire – completed • Election – done – audio on video not great – something to consider next time. • PB JC and GB meet AHL – see section 2 • Corridors – OB – road type system. Use carpet to indicate left and right lane. Also include signs and give way etc. Speeding signs too. Discussed with SFR – issue is with how tidy it will look after a while. Suggested to have signs from ceiling. OB and GB to come up with plan of main corridor and science corridor prototype (plan of signs, locations). JC indicated lots of feedback on movement around school – PLT to come up with revised one way system (and consider whether having bags will help with this). • Governors meeting. Positive response. Very well presented. Also keen on traffic system hence focus above. • Other ideas include promoting PLT – PLT email addresses on website for suggestions e.g PLTjc@.... There is a need for content – ST to action page content and design ASAP (e.g articles, blog etc). We need a central document which can be edited by PLT members. | <p>PLT – ensure the PPT is available to SWN. MG to ensure rota is communicated. SWN to find date with SRB.</p> <p>SWN to arrange dates with HoY 567 (EC and GB to update slides)</p> <p>SWN to feedback to NMS (and SRB)</p> <p>OB and GB to come up with plan. SWN to provide map MG and JC to come up with new system by next meeting.</p> <p>SWN to discuss with SFR – discussed – safeguarding issue with email.</p> |

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| | <p>SWN reminded PLT members that when they agree to responsibility, they must action this.</p> <ul style="list-style-type: none"> Legacy – LP – see section 4 | <p>Google form quest to submit ideas. PLT to suggest focus. ST to get on with web page</p> |
| 2. | <p><u>Plastic and carbon footprint:</u></p> <p>AHL meeting – PB,GB, JC – PLT go into year 7 assemblies next week. Not enough time for all issues. Similar ideas suggest by AHL as PLT. AHL to discuss how to implement with SWA (trees only). Ecobricks – make a tree. Plastics collected from canteen only. Set school a goal and link to house points for collecting plastics. Requires more discussion – AHL to also discuss with SFR as part of green week.</p> <p>PLT to report back on plastic use – remove plastic drinks containers, replace with cartons. Discuss with kitchen. No recycling at present in kitchen (source AHL) – ideas include oil (bio fuel), recycle plastic, food waste, salad trays should be paper not plastic. Remove plastic cutlery, replace with wooden. No recycling bins in canteen or eating area. Recycle bins closed over.</p> <p>PLT to survey classroom bins p6 and review amount of recyclable material in each room (what is in bin, how much, when).</p> <p>Successes – no plastic on cookies.</p> <p>ST – drinks dispenser into paper cups – pay at till. To be discussed in meeting with Mrs Pegg.</p> <p>PLT also to undertake audit of energy waste – rooms with lights but unoccupied, Unlagged pipes etc. Most unoccupied rooms have lights off. Unlagged pipes flagged by SFX.</p> <p>Outdoor light switches near canteen – OB seen the switches being messed with and left on.</p> | <p>SWN to discuss new date for PLT to continue discussions. AHL to liaise with SFR.</p> <p>SWN to discuss with SFX with a view to meeting Mrs Pegg</p> <p>All PLT to undertake</p> <p>SWN to review outside JHY room</p> |
| 3. | <p><u>SDP areas of focus – report back – homework and feedback:</u></p> <p>Homework provision – lots of people losing homework sheets etc but App does solve these issues. Amount is better which takes pressure and enables pupils to focus better on it. Could be emphasis on more project based and practical tasks. Feeling is year 7 get more than year 8. Voluntary idea discussed where parents responsible – PLT felt their parents would push them but unsure whether would work for all. Those who need homework most might be least likely to do it.</p> <p>LRC: Perhaps reading homeworks should be delivered from LRC rather than in lesson pupils reluctant to visit LRC in own time. Having AMK in more often may encourage more reading. Also LRC too busy, esp on cold days – could there be rules in place to ensure LRC is used for its intended purpose (reading). AMK discussed PASS system. Perhaps a hang out room to enable pupils to read and use it for intended</p> | <p>SWN to arrange meeting between FBT and MG and PB to discuss homework</p> |

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| | <p>purpose. Rotas for different classes on different days (yr 7/8 day). Could also include ipads. Careers section in process – this would be most welcome.</p> <p>AMK – wants ideas of types of non fiction books needed. PLT to find out by asking classmates (need to age appropriate)</p> <p>ebooks –google play - £1 - £15 per book, ebooks.com - £2-£10. Not sure if school discount. Cost is prohibitive at this stage.</p> <p>House comp – design LRC logo.</p> <p>Feedback 1d(iv) – PLT asked to think about feedback to pupils – improving quality but taking into account not increasing workload. Initial thoughts are whole class feedback is effective. Not discussed at this meeting – LP thoughts for next meeting.</p> <p>Lunch – ideas to discuss – pushing in, lining up, not enough time, fairness, early lunch passes. Not discussed at this meeting – LP thoughts for next meeting.</p> | <p>OB to work with AMK on a questionnaire to be used in FT.</p> <p>MG and JC to work with EWH and AMK to arrange.</p> |
| 4. | <p><u>Legacy</u> Assemblies for 567 to demonstrate PLT role. Suggestion box – ideas box in Canteen, LRC and online in PLT area of website. Notice board with actions, projects and quotes PLT shield – names of previous members (also on website PLT role of honour) PLT to select and design application process for future members.</p> | <p>Assemblies to be arranged as per section 1 above.</p> |
| 5. | <p><u>AOB</u> WhatsApp group – working well</p> <p>David Turner visit – meeting with PLT 10 Feb 2.45.</p> <p>Assembly feedback: Software and tech (esp in Maths) – too slow – causing delays in lessons – can this be addressed Pupils going to toilet in lessons – not all teachers let you go. If you go between lessons then late. Badminton club asked for - there is one available. PE/Dance changing means pupils late for lessons.</p> <p>All the above will be raised at next meeting as out of time.</p> <p>Date of next meeting: Thursday 5 March</p> | |

I confirm that these notes have been agreed as a true record of the meeting:

Signed _____ Dated _____

Print Name